

**MINUTES**

**THE CORPORATION OF THE MUNICIPALITY OF  
MARKSTAY-WARREN  
REGULAR COUNCIL MEETING  
FOR THE TERM OF 2022-2026**

**THURSDAY, JUNE 22<sup>ND</sup>, 2023 @ 7:00 P.M.  
Markstay-Warren Council Chambers  
21 Main Street South, Markstay, ON**

**1. Opening Remarks and call meeting to order – 7:01 pm**

Mayor Olsen welcomed everyone in attendance and performed land acknowledgement.

**# 2023-101**

**Moved by: Rachelle Poirier**

**Seconded by: Tyler Kotanko**

**THAT** Council opens the Regular Council Meeting at 7:00 pm.

**CARRIED**

**2. Roll Call**

**Mayor:** Steven Olsen

**Councillor** Tyler Kotanko  
Rachelle Poirier

**Staff:** Kim Morris, CAO/Clerk/ Treasurer  
Ken Elliott, Director of Operations

**3. Approval of the Agenda**

**# 2023-102**

**Moved by: Tyler Kotanko**

**Seconded by: Rachelle Poirier**

**THAT** Council accepts the agenda as presented.

**CARRIED**

4. **Disclosure of Pecuniary Interest and General Nature Thereof – None**
5. **Petitions and Delegations**
6. **Public Inquiries**
7. **Reports from Committees, Municipal Officers, Department Heads**
8. **Consent Agenda**

**# 2023-103**

**Moved by: Rachelle Poirier**

**Seconded by: Tyler**

**THAT** Council approves the consent agenda as presented.

**CARRIED**

**1. Adoption of Minutes**

That the following minutes be adopted:

1. Special Meeting of Council – April 11th, 2023
2. Regular Meeting of Council – April 11th, 2023
3. Special Meeting of Council – April 13th, 2023
4. Special Meeting of Council - April 24th, 2023
5. Special Meeting of Council – May 8th, 2023
6. Special Meeting of Council – May 23rd, 2023
7. Regular Meeting of Council – May 15th, 2023
8. Special Meeting of Council – June 6th, 2023
9. Special Meeting of Council – June 16th, 2023
10. Markstay-Warren Library Board – May 8th, 2023

**2. Routine Management Reports**

1. Library CEO May 2023 Report

**3. Correspondence for Council's information only**

1. Manitoulin-Sudbury District Services Board
  - a. None
2. Sudbury East Planning Board
  - a. None
3. Public Health Sudbury and District
  - a. None
4. Municipal Property Assessment Corporation (MPAC)
  - a. None
5. Sudbury East Municipal Association (SEMA)

**9. Business Arising from Meeting Minutes**

**10. New Business**

1. Library Board Council designate

**#2023-104**

**Moved by: Tyler Kotanko**

**Seconded by: Steven Olsen**

**THAT** Council appoint Councillor Rachelle Poirier as Library Board Council designate.

**CARRIED**

2. Library Board application

**#2023-105**

**Moved by: Tyler Kotanko**

**Seconded by: Rachelle Poirier**

**THAT** Council approves the appointment of Krystle Delaney to the Library Board.

**CARRIED**

3. Children’s Summer Programming offered by the Library.

4. MNR request re: Landfill

**#2023-106**

**Moved by: Rachelle Poirier**

**Seconded by: Tyler Kotanko**

**THAT** Council provide access to the landfill to Murray Lake residents for one year with a user fee of \$300. (one-time fee for the year)

**CARRIED**

5. Equipment

6. Bilingual Designation

**#2023-107**

**Moved by: Tyler Kotanko**

**Seconded by: Rachelle Poirier**

**THAT** Council requests that the Interim CAO/Clerk/Treasurer research the process for the Municipality of Markstay-Warren to be recognized as a bilingual municipality and to be eligible for government francophone grants.

**CARRIED**

**11. Unfinished Business/Ongoing Projects**

**12. Correspondence**

1. None

**13. By-Laws**

1. By-Law to adopt the Council Vacancy Policy and Procedure Schedule A to By-Law 2023-19 Council Vacancy Application
2. By-Law to appoint a Municipal Weed Inspector

**#2023-108**

**Moved by: Tyler Kotanko**

**Seconded by: Rachelle Poirier**

**THAT** Council amend Schedule A to By-Law 2023-19 to 33% + rather than three (3) for shortlist.

**CARRIED**

**#2023-109**

**Moved by: Tyler Kotanko**

**Seconded by: Rachelle Poirier**

**THAT** Council performs 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading of By-Law 2023-19, By-Law to adopt the Council Vacancy Policy and Procedure.

**CARRIED**

**#2023-110**

**Moved by: Rachelle Poirier**

**Seconded by: Tyler Kotanko**

**THAT** Council performs 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading of By-Law 2023-20, By-Law to appoint a Municipal Weed Inspector.

**CARRIED**

**14. Motions**

**15. Notice of Motions**

**16. Addendum**

**17. Announcements and inquiries**

**18. Closed session**

1. HR issue

**# 2023-110**

**Moved by: Tyler Kotanko**

**Seconded by: Rachelle Poirier**

**THAT Council move to Closed session at 8:13 pm.**

**CARRIED**

**# 2023-112**

**Moved by: Tyler Kotanko**

**Seconded by: Rachelle Poirier**

**THAT Council move to Open session at 9:24 pm.**

**CARRIED**

**# 2023-113**

**Moved by: Tyler Kotanko**

**Seconded by: Rachelle Poirier**

**THAT Council approve the salary for the Interim CAO/Clerk/Treasurer.**

**CARRIED**

**#2023-114**

**Moved by: Rachelle Poirier**

**Seconded by: Tyler Kotanko**

**THAT Council approves the creation of a full-time Treasury Assistant.**

**CARRIED**

**#2023-115**

**Moved by: Tyler Kotanko**

**Seconded by: Rachelle Poirier**

**That Council approves a summer replacement.**

**CARRIED**

**19. Adjournment**

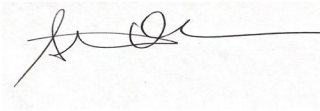
**# 2023-116**

**Moved by: Thomas Leslie**

**Seconded by: Tyler Kotanko**

**THAT Council adjourn the meeting at 9:27 p.m.**

**CARRIED**



**MAYOR**



**CLERK**

**Minutes endorsed under resolution #2023-122 on July 17, 2023**